



SPORTS AUTHORITY OF INDIA
SAG, WATER SPORTS CENTRE PUNNAMADA
AVALUKUNNU P.O, ALAPPUZHA-688006

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TENDER DOCUMENTS FOR SUPPLY OF
“SPORTS KIT”

TENDER NO

(To be filled up by the office)

SPORTS AUTHORITY OF INDIA
SAG, WATER SPORTS CENTRE PUNNAMADA
AVALUKUNNU P.O, ALAPPUZHA- 688006

TENDER FORM FOR SPORTS KIT

INDEX

Sl No	Particulars	Page No.
1	Notice Inviting Bid	1-2
2	General terms and conditions	3-6
3	Technical specification, requirement, etc.. (A-I)	7
4	Form for submission of EMD (A-II)	8
5	Form for submission of Technical Bid (A-III)	9
6	Form for submitting details of samples (A-IV)	10
7	Form for Financial bid (A-V)	11



**SPORTS AUTHORITY OF INDIA
SAG WATER SPORTS CENTRE PUNNAMADA
ALAPPUPZHA - 688006**

Web site :www.lncpe.gov.in Email:saialleppey@gmail.com

No. SAI/SAG/WSC/ALPY/05/SPORTS KIT/2014-15/

dt : 16.01.2015

TENDER NOTICE INVITING BIDS FOR SUPPLY OF SPORTS KIT

Sealed tenders are invited from manufacturers/authorized dealers having annual turnover of 5 crore (Rupees five crore) and above from the sales of sports apparels, shoes and kit bags including exports for last two financial years for supply of following items to SAI WATER SPORTS CENTRE, PUNNAMADA ALAPPUZHA

Schedule No.	Brief Description of Sports Kit	Bidding Document cost. (Rs)
01	Supply of Sports Kit for Residential trainees	200

2.(i) Date of Sale of Bidding Document	From 16/01/2015 to 06/02/2015 10:30 hrs to 16:30 hrs
(ii) Place of Sale of Bidding Documents	Centre In-Charge, Sports Authority of India, SAG, Water Sports Centre, Avalukunnu P.O, Alappuzha – 688006. Tele: 0477 2231855
(iii) Date & time for receipt of Bid	06/02/2015 at 15:00 hrs
(iv) Time and date of opening of Technical Bid Financial Bid	06/02/2015 at 15:30 hrs 06/02/2015 at 16:30 hrs

Tender Form and other details shall be obtained from the office on all working days (except on Saturdays & Sundays) from 22/01/2015 to 06/02/2015 against payment of Rs.200/- as tender cost (up to 11:30 A.M. on 06/02/2015). If opening day of the tender falls on a holiday, the next working day shall be considered for opening the tender as scheduled.

The tender document are also available on website www.lncpe.gov.in & www.sportsauthorityofindia.nic.in and the same may be downloaded. **The cost of the tender forms shall be paid by means of Demand Draft for Rs. 200 /- drawn in favour of The Centre In-Charge, Sports Authority of India, Water Sports Centre, Alappuzha while submission of the bid for those who download the document.**

An amount of Rs.10,000/- (Rupees Ten Thousand only) should be deposited as EMD along with the tender as per Annexure II of the tender document.

The technical specifications of required sports kit are detailed in Annexure – I of the tender document.

Undersigned reserves the right to accept or reject any or all tenders without assigning any reasons.

Sd-
Centre In-Charge

...2/-



SPORTS AUTHORITY OF INDIA
SAG WATER SPORTS CENTRE PUNNAMADA
ALAPPUPZHA 688006

TENDER DOCUMENTS FOR SUPPLY OF SPORTS KIT

Last Date of Receipt of Tender : 06/02/2015 at 15:00 hrs
Date & Time of Opening of Tender -

Technical Bid : 06/02/2015 at 15:30 hrs
Financial Bid : 06/02/2015 at 16:30 hrs

Cost of Tender Form : Rs.200/-

Sealed item wise tenders are invited by Sports Authority of India from the reputed manufacturers/authorized dealers having an annual turnover of 5 Crore (Rupees Five crore only) and above for supply of Sports Kits (details enclosed as Annexure – I to this tender form). The sports kit quoted should be of the best quality only. **One sample of sports kit must be sent /submitted along with the bid** in a separate sealed cover. List of sample submitted to be given as **Annexure-IV**.

1. Name of the Firm :

2. Full Postal Address with Tel. No :

.....

.....

3. Fax No.

4. Email Address :

5. Website address :

SIGNATURE OF THE BIDDER WITH SEAL

...3/-

GENERAL TERMS & CONDITIONS FOR SUPPLY OF SPORTS KIT

1. The tender shall be submitted in four separately sealed envelope addressed to the The Centre In-Charge, SPORTS AUTHORITY OF INDIA, WATER SPORTS CENTRE PUNNAMDA, AVALOOKUNNU P.O, ALAPPUZHA- 688006 as under:-

ENVELOPE 'A' :

This envelope should contain the crossed demand draft/pay order of any nationalized scheduled Bank towards Earnest Money Deposit (EMD) for an amount of Rs. 10,000/- Rupees Ten Thousand only)in favor of The centre In-Charge, Sports Authority of India, payable at Alappuzha. Those who downloaded the tender document, crossed demand draft/pay order of any nationalized schedules bank for a sum of Rs.200/- to be enclosed as additional charge.

Details of EMD are to be filled in Annexure-II and placed along with EMD.

ENVELOPE 'B'

This envelope should contain Technical Bid as per *Annexure-III*

ENVELOPE 'C'

The envelope should contain a list sample of kit items quoted along with the sample items separately. List of each sample not bearing the logo/Seal of bidder along with list & latest test reports(s) given by Government or its approved lab. In respect of samples submitted clearly mentioning its specifications, quality, material etc. should be submitted separately *Annexure IV*

One sample each of approved items will be retained by SAI (free of cost)

ENVELOPE 'D'

This envelope should contain the financial Bid as per Proforma at *Annexure- V*. The item for which rates quoted should have the minimum technical specification detailed against each item at ANNEXURE –I of the tender document. The rate/commercial/Technical offer of the firm will remain unchanged till the date of acceptance of tender.

2. Procedure for submission:

Sealed envelope A, B, C & D are to be placed in a single bigger cover which should also be sealed and duly superscribed “TENDER FOR SUPPLYING SPORTS KIT ITEMS” on the top left corner of the envelope which should also have name and address of the bidder. The sealed envelope should be deposited in the Tender box placed in the office of The Centre In-Charge, SAI Water Sports Centre, Alappuzha up to 15:00 hrs on 06th February, 2015. Those who send the tender document by post, have to ensure that the documents are reached on or before the prescribed time & date. The Centre In-Charge, SAI, Water Sports Centre, Alappuzha will not take any responsibility on delay of document under any circumstance.

3. Financial Bid of only those tenderers will be opened, who have been declared technically qualified by the committee decided by the Centre In-Charge.

...4/-

4

4. The tenderer should sign on each page of the tender/documents.

5. Late/Vague/conditional/incomplete/not confirming to the laid down procedure, bids in any respect will be rejected.
6. The tender documents are neither transferable nor the cost of tender document is refundable under any circumstances.
7. The issuing of tender documents shall not constitute that the tenderers are automatically qualified.
8. Even after approval, if information/facts submitted by a tenderer are found misleading/incorrect/false etc., SAI reserves the right to disapprove an item (s) for the current/future contract or may impose penalties as it deemed fit. Non compliance of any of the terms of tender and future instructions by, SAI Alappuzha will also warrant above penalties.
9. Tenderers are required to quote for only one of its best and economical items. **Merely quoting the lowest rate shall not be the criteria for selection of the supplier, quality of items shall also be considered**
10. All tenderers will mention technical details and specification of each item with supporting documents such as brochure, photo if necessary.
11. All tenderers are required to mention the product name and brand name on each item only in financial bid.
12. Bid received without Earnest Money/Sample of quoted items/conditional or in complete having cuttings or over writing is liable to be rejected.
13. In case of doubt in material, the expenditure on testing of material will be borne by the tenderer.
14. The rate quoted should be inclusive of all statutory levies, taxes, packing, forwarding and for delivery at the premises of SAI Punnamada Alleppey.
15. The earnest money of the unsuccessful tender(s) would be refunded through RTGS within 30 days after finalizing of tender and no interest would be paid on the amount of earnest money. The successful tenderer will have to deposit the Security Money in the form of Bank Guarantee/Demand draft at the rate of 5% of the total value of supply at the time of execution of contract for which no interest will be paid by SAI and same will be refunded after six months from date of supply on the satisfaction of SAI. However, in case the supplies are not found as per approved samples the security money of successful bidder will be forfeited.
16. The successful bidder should supply the items strictly as per the quantity, quality and the specifications mentioned in the tender and supply order.

17. The successful tenderes will give an Affidavit certifying that the quality of goods quoted in the tender are correct and the concerned party is liable to pay damage out of the Security in case of any defect. The Centre In-Charge, SAI Alappuzha may impose penalty as deemed fit and will have the right to make recovery from Security or to make deduction from the bill.
18. Material indented should be supplied in full quantity within stipulated time. In case of delay in supply/non supply/shot supply/poor quality or any other complaint, SAI reserves the right to adjust extra liabilities from the Earnest money/Security Money, disapprove a brand/all brands or may take any other action as deemed fit.
19. SAI Alappuzha will have the right to buy sports kit items as per sample approved or may give its own color/pattern.
20. All clothing items must have SAI Logo emborided/screen printed on them along with name of the centre.
21. The tenderer is to submit an undertaking to effect that the samples submitted are as per specification of this tender, and any discrepancy found later on, the whole amount will be recoverable from Security Money deposited.
22. The quantity and size of each sports kit will be decided by the Centre In-Charge SAI Alappuzha on the base of the strength of trainees and coaches.
23. In case of delay in supply by the stipulated date, SAI reserves the right of imposing L.D. penalty @ 5% of the value of Supply Order subject to maximum 10% of the total cost of supply order.
24. No advance payment will be made at any cost.
25. Payment will be released by SAI after satisfactory supply and receipt of goods in good condition supply as per supply order /approved sample . The duly filled authorization letter for release of payment thorough core banking/RTGS must be submitted.
26. The manufacturer/supplier should be able to give minimum guarantee of six months in case of all the items for material manufacturing defects, and undertake to replace defective products at no extra cost within a month of the defect being brought to notice of the manufacturer/ supplier.
27. The contract can be terminated or cancelled summarily by SAI Alappuzha in whole or in part any time without any notice and without assigning any reason, if the supply made by the manufacturer/supplier is not found according to the sample approved or in case supply is not received within stipulated time.
28. The Centre In-Charge, SAI Alappuzha will have the right to forfeit the Earnest Money/Security Deposit, if the terms and conditions of the agreement are not adhered to by the supplier/breach of Contract.

...6/-

29. The Centre In-Charge, SAI Alappuzha reserves the right to reject any tender in whole or in part thereof without assigning any reason. If 5% or more of any item of any one or more lots of supply, is found to be defective in material, size ,quality or any other defect of specification or manufacturing defect, then a penalty of 10% of the total price of the lot in addition to refund for returned/rejected goods, will become payable to SAI

30. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter what so ever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Principal, SAI LNCPE, Thiruvananthapuram.

31. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate arbitration proceeding for resolution of differences/disputes etc., mentioned above by appointing a sole Arbitrator, by the Principal SAI LNCPE in which event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation act 1996.

32. The venue of such arbitration proceedings shall be at Thiruvananthapuram or as decided by Director General of SAI and The Judicial courts in Thiruvananthapuram alone will have jurisdiction in respect of all proceedings connected there with.

33. In case of differences arising in the terms and conditions of the tender documents with the firm (s) the decision of SAI shall prevail

34. The successful Tenderer is required to make an agreement within one week from the date of award of this contract for supply of sports kit. The rates of successful tenderers will be valid for 1 months from the date of execution of this contract.

35. It must be noted that this is just an enquiry and does not amount to any commitment on the part of Sports Authority of India to order any of all products offered. The decision of Sports Authority of India in this regard would be final and be entirely at its discretion.

36. Latest copy of valid PAN CARD, VAT/Sales Tax/Work Contract Registration Certificate from concerned Authorities of the State.

37. These are only proposed draft terms and conditions and can be modified, changed or added to at the time of finally concluding and signing the agreement.

DECLARATION

1. I have read and understood all the terms & conditions of the Tender and hereby undertake to abide by the same.
2. The information given in the technical bid by the undersigned is correct.

SIGNATURE OF THE BIDDER WITH ADDRESS AND SEAL

...7/-



SPORTS AUTHORITY OF INDIA
SAG WATER SPORTS CENTRE PUNNAMADA
ALAPPUPZHA 688006

TECHNICAL SPECIFICATIONS FOR SPORT KIT

KIT FOR RESIDENTIAL TRAINEES (SAI SAG- ALAPPUZHA)

Sl No.	ITEMS	Qty (Approx)	TECHNICAL SPECIFICATIONS	Approximate price (Rs)	Preferred Brand
1	Shorts	60	Lycra Imported (Thick)	Rs.200	Any national or international brand of repute
2	Skin Tights : Full	60	Lycra Imported (Thick)	Rs.350	Any national or international brand of repute
3	Skin Tights : Half	120	Lycra Imported (Thick)	Rs.175	Any national or international brand of repute
4	Full tops	60	Lycra Imported (Thick)	Rs.450	Any national or international brand of repute

Per head 2000/- Approximate Strength : Boys = 30 , Girls =30 (total =60).

...8/-



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ALAPPUPZHA 688006

Form for submission of EMD (in Envelope-A)

EMD to be deposited Rs.10,000/-

1	Name of the firm/Agency	:	
2	Name of the proprietor/Partner	:	
3	Address of the Firm	:	
4	Vat/Sales Tax No/TIN No/PAN No.	:	
5	Name of the Nationalized bank, Demand Draft No. & Date	:	
6	Amount of EMD	:	Rs.10,000/- (Rupees Ten Thousand only)
7	Detail of amount remitted against cost of tender document (Receipt number & date in case of direct payment in the office or details of Demand Draft and date for those who downloaded tender document).	:	

Note: - The firm downloaded the tender document from website shall deposit a D.D for Rs.200/- as the cost of tender document.

SIGNATURE OF THE BIDDER WITH ADDRESS AND SEAL

...9/-

FORM FOR SUBMISSION OF TECHNICAL BID (in Envelope-B)

To
The Centre In-Charge,
Sports Authority of India,
Water Sports Centre,
Punnamada, Avalukunnu P.O,
Alappuzha -688006.

1. Name of Firm/Bidder :
2. Name of the proprietor/Partner :
3. Address :
4. Phone/No/Fax No/E-mail/web site address :
5. PAN No.(attach photo copy) :
6. TIN/VAT Registration No(Attach a photo copy) :
7. Attach Income Tax Return for the last two financial years

8. Following documents are enclosed

8.1 Copy of Balance Sheet for last three years duly certified with seal & address by Chartered Accountants.

8.2 Annual Turnover for last three years duly certified with seal & address by Chartered Accountants.

8.3 Documentary proof regarding manufacturer/Authorized distributor/agent

8.4 Experience in the field of business (mention number of years) credentials.

8.5 Attach declaration regarding supply of sports kit items for a period of 01 year from the date of acceptance of bid on quoted rates.

8.6 The duly filled authorization letter for release of payment thorough core banking/RTGS must be submitted.

8.7 Detail of clients to whom the sports kit were supplied for the last two years and copy of award letters with telephone no. of the client. (two highest value sales).

8.8 Details of EMD a) Name of bank

b) Bank Draft No. & Date

c) Amount

8.9 In case tender document downloaded details of

a) Name of bank

b) Bank Draft No. & Date

c) Amount

8.10 Details of Samples submitted (to be filled in on Annexure-IV)

Date:

SIGNATURE OF THE BIDDER
(Name in Block letters)
WITH ADDRESS AND SEAL

...10/-

SPORTS AUTHORITY OF INDIA
SAG WATER SPORTS CENTRE PUNNAMADA
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Details of samples submitted – Envelope – C

Sl No.	Name of the Item	Product / Brand details	No of Sample

Date:

SIGNATURE OF THE BIDDER
(Name in Block letters)
WITH ADDRESS AND SEAL

....11/-

**SPORTS AUTHORITY OF INDIA
SAG WATER SPORTS CENTRE PUNNAMADA
ALAPPUPZHA 688006**

TENDER FOR SUPPLY OF SPORTS KIT

FINANCIAL BID (in Envelope – D)

1.	Name of Firm/Agency	
2.	Name of the Proprietor/Partner	
3.	Address of the Firm WITH TELEPHONE NUMBER OF CONTACT PERSON	
4	Email/Website address	

RATES QUOTED

Sports Kit items (Eligible amount Rs.2000/-)

Sl No.	Item	Specification	Brand Name	Unit	Unit Rate	Quantity	Amount	Remarks
1								
2								
3								
4								
5								

Note: - Price should be inclusive of all taxes/freight etc.

COMMERCIAL TERMS

We hereby undertake that no extra charges on my account will be claimed except as mentioned above.

We hereby undertake to strictly abide by the commercial and other terms laid down in the Tender.

NAME IN BLOCK LETTERS

SEAL OF THE TENDERER
BIDDER SIGNATURE